

URGENT BUSINESS

Notification of Decision Taken Under the Urgent Business Procedure: Changes to dates of Budget & Performance Panel meetings for the 2023-2024 municipal year.

Report of the Senior Manager, Democratic Support and Elections

PURPOSE OF REPORT

To advise Members of decisions taken by the Chief Executive, in consultation with the Chair of Council Business Committee.

This report is public

RECOMMENDATIONS

That the decisions taken by the Chief Executive, in consultation with the Chair of Council Business Committee, in accordance with the Urgent Business Procedure Rules, in respect of the following, be noted:-

- 1) That the meetings timetable for Budget and Performance Panel be amended to the following dates: Budget and Performance Panel will now meet on the following dates: 20th September 2023, 6th December 2023, 31st January 2024, 14th February 2024, 14th March 2024.**

1.0 Background

- 1.1 On an occasion when an urgent decision is needed and the matter cannot wait for the next ordinary meeting of the appropriate committee, the Chief Executive is authorised to make the necessary decision following consultation with the Chairman of the relevant Committee (Part 2, Section 7, of the Constitution).

2.0 Proposal

- 2.1 Since the approval of the Committee Timetable at the December 2023 meeting of Council, the Section 151 Officer identified a need to rearrange the dates of the 2023/24 meetings of Budget and Performance Panel to better align with the reporting requirements of Cabinet and Council.
- 2.2 As the next scheduled meeting of Council Business Committee would have fallen after the first meeting of Budget and Performance Panel, this decision was requested to be taken between meetings by the Chief Executive in

consultation with the Chair of Council Business Committee.

3.0 Consultation

- 3.1 In line with Part 2, Section 7, of the Constitution, Matters of Urgency – there has been consultation with Councillor David Whitaker, Chair of Council Business Committee.
- 3.2 After seeking the approval the Chair of Council Business Committee, this decision was taken by the Chief Executive on 6 July 2023.

4.0 Conclusion

- 4.1 The Committee are asked to note the decision taken by the Chief Executive between meetings in consultation with the Chair of Council Business Committee.

CONCLUSION OF IMPACT ASSESSMENT
(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

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None

LEGAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

None.

OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services, Property, Open Spaces.

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer and been consulted and has no comments to add.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer and been consulted and has no comments to add.

BACKGROUND PAPERS

[Urgent Business 132 - Changes to dates of Budget & Performance Panel meetings for the 2023-2024 municipal year.](#)

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